



**Woodlands**

**Parent Pack**

# WELCOME TO OUR WORLD!

We understand that this is going to be one of the most important decisions that you will ever make....

We understand that the development of your child during the early years is really important, we encourage your child's learning and experiences in a fun and stimulating way.

Here at Woodlands we offer a warm and friendly environment, expert staff that will care and nurture your child throughout their time with us and treat them as an individual. Each child will have a key person assigned to them, they will document and guide your child's development and keep you informed at every step.

Woodlands has been open since September 2017 and before that we were Combs Ford Pre-school, we are a very close working group with family values at our core, but the best way to understand who we are and what we are about is come and see for yourself.



# FEE'S AND FUNDING

We accept all children that are eligible for government funding the term after their 3<sup>rd</sup> birthday, to claim this you will be required to fill out a funding form and inform us if your child attends any other setting.

If your child is not intitled to funding then a invoice will be created for the childcare times that you require, this invoice will be produced annually and will set out the amount that you are required to pay each month. Our payment date is the 26<sup>th</sup> of each month and we advise parents to set up a standing order so that fee's are paid on time.

# THE MANAGEMENT TEAM



Jane Riches



Lisa Brown

# Join us on social media !

Please join us on Facebook – Woodlands Pre-school.

We also have a closed parents group that you can join called – Woodlands Parents.

For more instant communication service where parents can talk to each other and we can inform you of any immediate changes we have a parents what's app group that is regulated by Management. A link will be sent to you should you wish to join!



# TRUSTEE'S

Parents, Grandparents and Carers are invited to join our Board Of Trustees, we meet termly to discuss a variety of subjects but please note the day to day running of Woodlands is the responsibility of the management team. The Board of Trustees do not have any input into the educational development and systems that are carried out within our setting.

You do not have to have any specific qualifications or previous experience to be a member of the Board Of Trustees, If you would like to join please speak to the management team.



# ESSENTIALS!

Please send your child in with a healthy packed lunch if they will be staying with us over lunch time, we do have a hot lunch option at a additional cost – please ask for more details.



NAMED water bottle



NAMED Wellie Boots

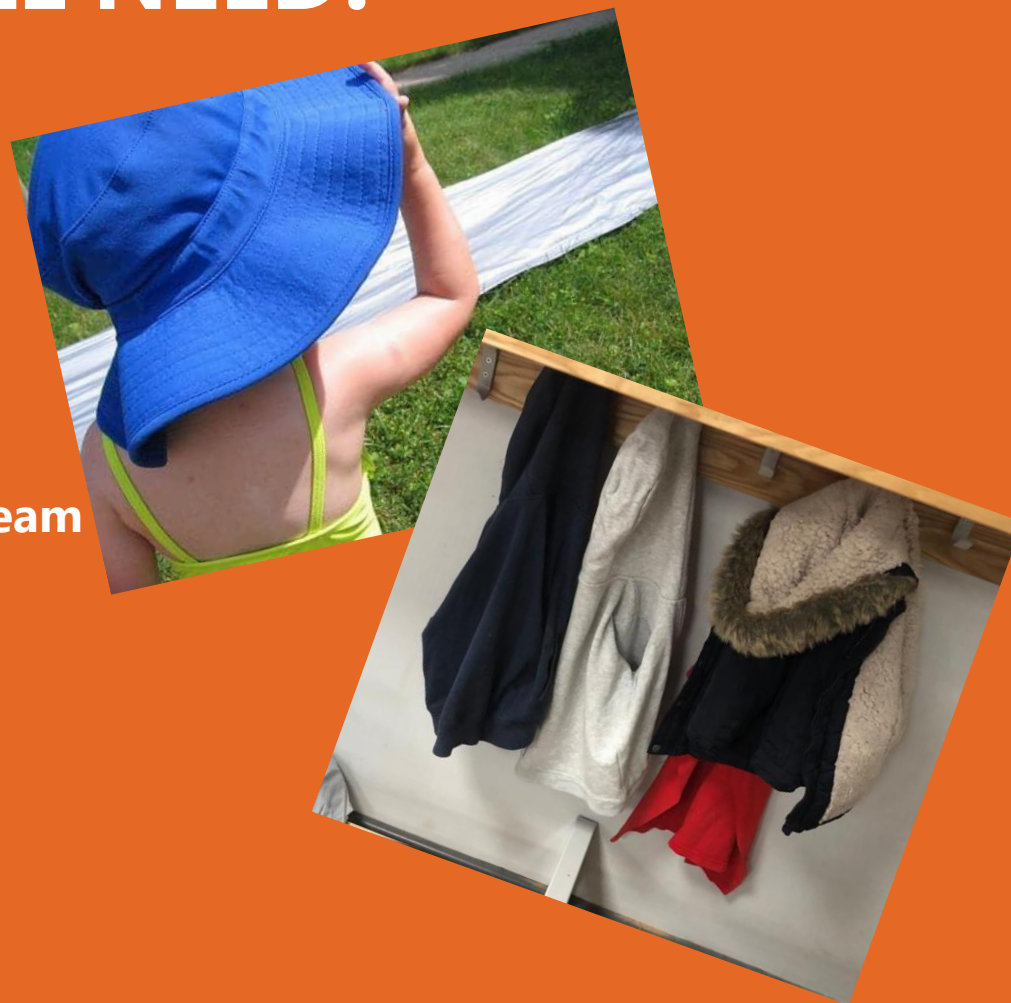


Fruit/Veg for Morning  
Snack.

**PLEASE MAKE SURE EVERYTHING IS  
NAMED!**

# WHAT YOUR CHILD WILL NEED!

- Wellie Boots
- Coat
- Jacket/ Jumper
- Nappies, Wet Wipes and a change of clothes if required.
- Sun Hat in the summer – please ensure you apply sun cream before your child comes in.
- No toys from home!



If your child is staying with us past 4pm please provide a light tea!